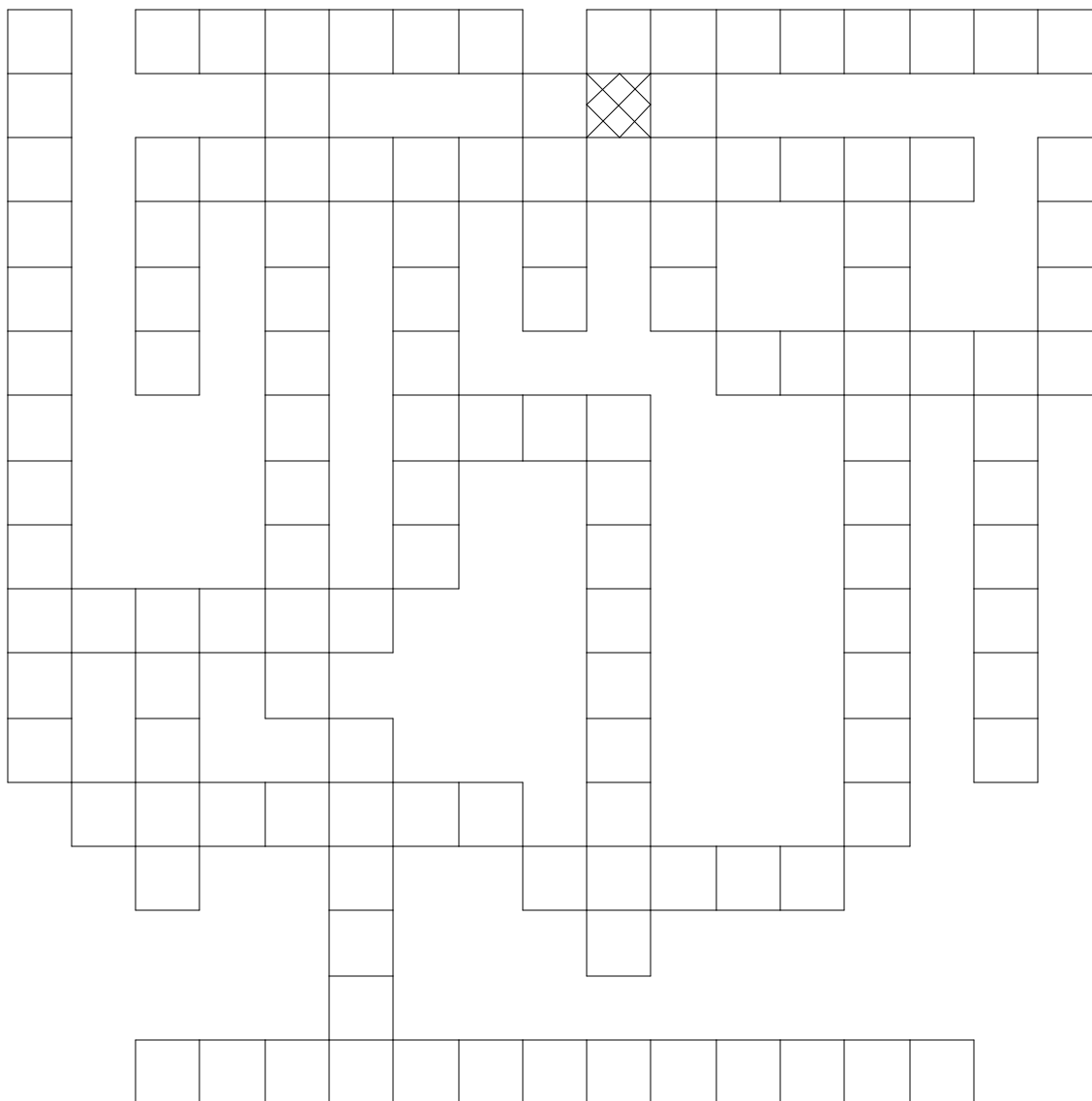


Clues listed below can help you find the words.



- A line of screen buttons, which represent actions or tools that are currently available within an application package. (7)
- A list on the screen from which choices may be made by the user. (5)
- A program used for writing and editing text (13)
- A program which divides the screen into rows and columns. Cells can contain text, numbers and formulas. (11)
- A shape displayed on the screen which is used to select items from a menu and is usually controlled by a mouse. (7)
- A structured collection of similar information which can be searched (8)
- A type of data made up of music or any sound produced by a computer. (5)
- A type of data produced by a video still camera. (12)
- An area at the bottom of every page of a document. In a document this may contain a page number. (6)

- book, this may show the chapter number. (6)
- An interactive computer system which helps the user by giving clear prompts, menus and help screens. (13)
- Areas of the screen set aside for a particular purpose such as displaying files or documents. (7)
- Change or correct information in a document. (5)
- Characters or symbols displayed on a screen or printed as hard copy on a printer. (4)
- Duplicate information somewhere else in the same document or another document. (4)
- Help which is available in the form of information screens when using a computer program. (11)
- Put additional information into a document. (6)
- Remove information from a document. (6)
- Take part of a document and put it somewhere else in the same (or another) document. (4)
- This is a ready-made blank document, with placeholders for items like text and graphics. (9)