

Change the order of the letters to find the original word.

- K _____ = 1. BKOIETYL
1024 bytes.
- M _____ = 2. LASSIHTOM
Letters prepared by mail merge and sent out to individuals on a mailing list.
- F _____ = 3. LIIFTEYLIBX
Easy to change the layout of a document to suit a different purpose.
- C _____ = 4. UEITSUCMSAERMCPOT
Makes it a criminal offence to gain unauthorised access to a computer system, or hacking or distributing viruses.
- D _____ = 5. EATCPAAIODTROCNTT
Check personal data held by companies on computers.
- A _____ = 6. ICSAI
American Standard Code for Information Interchange.
- D _____ = 7. SUTARDAE
The person or organisation holding the data.
- N _____ = 8. RBEMUN
Data consisting of numbers which may have fractions or a decimal point.
- R _____ = 9. ORHIECTXTMRAFT
A standard file format for the transfer of data between application packages.
- D _____ = 10. UTSTJSBEACDA
A person about whom information is held.
- S _____ = 11. AENEATTLRRDTDS
A general letter with spaces for personal details (such as a person's name).
- C _____ = 12. SSOPTNIGEAEP, R&TICGDSYTNH
Helps protect owners from having their work copied by others without payment.
- R _____ = 13. GOSNRIUNTCNS
The cost of using a computer system - includes electricity, paper, ink, toner, maintenance.
- R _____ = 14. EECNLMTPASC SRTEO
As hardware and software gets older, newer versions must be bought.
- P _____ = 15. URTYIVPIDTCO
Faster creation of documents or workflow.